



## Medical Teaching Institution (MTI)

Lady Reading Hospital Peshawar

Contact No: 091-9211927

### BID SOLICITATION DOCUMENTS

(Single Stage Two Envelope)

FOR

ANNUAL MAINTENANCE AND REPAIR OF ELECTRICAL WORKS FOR FY-2025-26

S N	Name of Work
1	AM&R of Zone 1,2,3 & Medsurg Block (Electrical Works)
2	AM&R of Zone 4,5,6 (Electrical Works)
3	AM&R of Residential Colony (Electrical Works)
4	AM&R of Repair of Hostels (Electrical Work)

Interested bidders are required to submit the Non-Refundable fees of **PKR Five thousand (Rs.5000) only in the MCB Bank "LRH Receipts account No:0847608141003952"** prior to submission of Bids.

The Original Receipt must be attached in the technical bid. If the receipt not found in bids, then the said bidder will be considering Disqualified.

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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## INTRODUCTION:

Medical Teaching Institution (MTI)/ Lady Reading Hospital Peshawar invites sealed tenders from the eligible contractors / firms in accordance under rule 6(2) (b) **“Single Stage Two Envelope”** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014 for the **Annual Maintenance Repair Electrical Work of Zone 1,2,3 & Medsurg block, Zone 4,5,6, Residential Colony and Hostels for FY-2025-26.**

## 1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked **“1-Technical Bids”** and **“2-Financial Bids”** which should be packed in one outer envelope.
3. The technical bids will be opened on **04-06-2025** at **11:30 AM** in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. An affidavit is mandatory, without indicating the figure in the Technical Bid that bid security is placed in the financial bid.
5. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
6. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
7. The bid should be complete in all respect and must be signed by the bidder.
8. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes. LRH Peshawar is exempted from GST.
9. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
10. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
11. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
12. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without earnest money;
  - b. It is received after the date and time fixed for its receipt;
  - c. The offer is ambiguous;
  - d. The offer is conditional i.e., advance payment, or currency fluctuations etc.;
  - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt;
  - f. Only typed tender on original prescribing letter pad, sealed & signed (Every Page)

should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable

- g. The tenders must be according to hospital specification; alternate rates will not be acceptable

13. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
14. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
15. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
16. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
17. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.
18. The firms providing unsubstantiated or incorrect information are liable to disqualification and of legal action.

## **2) ELIGIBILITY CRITERIA:**

1. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
2. Renewed PEC Certificate / Renewal fee Receipt of PEC Registration for the year 2025-2026.
3. PEC Code of specialization required for the work **EE-04 and EE-05**.
4. Renewed Electrical Inspector License (Class - E).
5. The bidder must be registered with Income Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN and Kpk Professional tax.
6. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions on 100 rupees stamp paper.
7. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

## **3) GENERAL CONDITIONS: -**

1. LRH Peshawar shall evaluate the proposal in a manner prescribed in advance, without Reference to the price and reject any proposal which does not conform to the specified Requirements.

2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. LRH Peshawar may increase or decrease the quantity of the items/works required, as per KPPRA rules.
4. At any time prior to the deadline for submission of bids, LRH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. MTI / LRH Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
7. The Bidders may apply to single or all Items line/S.No. and CDR/financial bid will be submitted separately for each Item line/S.No.

## **5. BID Security**

Bid security @ 2% in shape of Call Deposit drawn in favor of "Hospital Director LRH Hospital" should be Kept sealed in the financial proposal. An affidavit is mandatory without indicating the figure in the Technical bid that bid security is placed in the technical proposal.

Additional bid security should be received as per Khyber Pakhtunkhwa Public Procurement Regulatory Authority Notification No SR 0(14 Vol.1-24 /2021-2022)

- i. The contractors quoting their bids up to a limit of 10% below Engineer estimate shall submit bid security @ 2% only of Engineer Estimate.
- ii. The contractors quoting their bids more than 10% below up to 20% below on Engineers' Estimate shall submit along with their bids 8% Additional Security of Engineer's Estimated cost in addition to 2% bid security. If the bid is not accompanied with the required amount of additional security, then it will be considered as non-responsive and the 2% bid security shall be forfeited in favor of Government and the second lowest bidder and so on will be considered accordingly.
- iii. Similarly, a contractor quoting bid more than 20% below shall submit with his bid an additional security on Engineer's Estimated cost equal to the differential amount of submitted bid and Engineers' Estimate along with detailed rate analysis<sup>1</sup>. In case of more than 20% below bids, if the bid is not Accompanied by the detailed rate analysis and / or required amount of additional security, then the said bid shall be considered as non-responsive. All the securities submitted along with such non-responsive bid shall be forfeited in favor of Government and the 2nd lowest bidder and so on will be considered accordingly.
- iv. In case detailed rate analysis submitted with the bids is, in view of the Procuring Entity, not convincing, the Head of the Procuring Entity may declare such bid as non-responsive without any forfeiture of bid securities and record reasons thereof.

v. The procuring entity may offer the contract to next lowest bidder after due diligence in the context of financial difference between such two bids or may advertise procurement opportunity afresh.

vi. After commencements of work by the successful bidder, the procuring entity may replace the Additional Security with a bank guarantee of the same amount from the scheduled bank; if the already deposited security is not in the form of bank guarantee.

vii. The Additional Security shall be released to the contractor in four installments i.e. 1st installment of 25% to be released upon completion of 25% of the project, 2nd installment of 25% to be released upon completion of 50% of the project, 3rd installment of 25% to be released upon completion of 75% of the project and the 4th installment of 25% to be released after 100% completion of the project.

viii. All previous orders, instructions and regulations issued regarding additional

## **6. BID VALIDITY:**

- i) The bids should be valid for a period of **120** days.
- ii) In exceptional circumstances, LRH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**7. LADY READING HOSPITAL MEDICAL TEACHING INSTITUTE PESHAWAR  
“BOQ” FOR ZONE 1, 2,3 & Med Surge Block (ELECTRICAL WORK) 2025-2026**

Estimated Cost: 19 Million/-  
Earnest Money: 02 %

**NAME OF WORK:** AM&R of Zone 1,2,3 & Medsurg block at LRH Peshawar

Sub head : Electrical Works

..... % Above / Below / At Par As per MRS -2024 1st Bi Annual

**Signature of Contractor**

# Annual Maintenance & Repair of Electrical Works 2025-2026

**8. LADY READING HOSPITAL MEDICAL TEACHING INSTITUTE PESHAWAR  
“BOQ” FOR ZONE 4,5,6 (ELECTRICAL WORKS) 2025-2026**

Estimated Cost: 08 Million

Earnest Money: 02 %

**NAME OF WORK:** AM&R of Zone 4,5,6 at LRH Peshawar

Sub head : Electrical Works

..... % Above / Below / At Par As per MRS - 2024 1st Bi Annual

**Signature of Contractor**

**9. LADY READING HOSPITAL MEDICAL TEACHING INSTITUTE PESHAWAR  
“BOQ” FOR RESIDENTIAL COLONY (ELECTRICAL WORKS) 2025-2026**

Estimated Cost: 03 Million  
Earnest Money: 02 %

**NAME OF WORK:** AM&R of Residential Colony at LRH Peshawar

Sub head : Electrical Works

..... % Above /Below / At Par As per MRS -2024 1st Bi Annual

**Signature of Contractor**

10. LADY READING HOSPITAL MEDICAL TEACHING INSTITUTE PESHAWAR  
“BOQ” FOR HOSTELS (ELECTRICAL WORKS) 2025-2026

Estimated Cost: 06 Million  
Earnest Money: 02 %

NAME OF WORK: AM&R of Hostels at LRH Peshawar

Sub head : Electrical Works

..... % Above /Below / At Par As per MRS -2024 1st Bi Annual

Signature of Contractor

## 11. Evaluation Criteria for the AM&R of Electrical Works at LRH-MTI Peshawar

The bids / proposals will be evaluated on the basis of advertisement, bid documents and the point system as specified below. All mandatory and technical qualification documents must be attached with technical bid otherwise bid will be rejected.

S #	PARAMETERS	SUB-PARAMETERS	MARKS
1	Legal / Financial Requirements		
		CDR Refundable, Copy is attached with technical bid	Mandatory
		PEC Registration of any category ( <b>EE-04 &amp; EE-05</b> ) is required. In case of renewal (payment deposit slip and online process status should be attached)	
		I. NTN Registration Certificate	
		II. KNTN Registration Certificate	
		III. Professional Certificate	
		IV. Non-Black listing affidavit on 100 rupees stamp paper	
		V. Electrical Inspector License ( <b>Class E</b> )	
2	TECHNICAL STAFF		16
	List of Skilled Staff on stamp paper (100 Rupees) members (Full Time) (Qualifications i-e diploma / certificate, & Experience Required)	B.Sc. Electrical Engineer Registered with PEC minimum 5-year experience	8
		DAE Electrical with minimum 03-year experience.	4
		Professional Electrician with minimum 03-year experience. (Each will carry 02 marks)	4
3	Financial Capabilities		15
	Financial Soundness (Bank statement must be attached)	Current Bank Balance above <b>05</b> million is available in account (bank statement need to be attached)	15
		Below 05 million current bank balance	5
4	General Works Experience		08
	Experience in general Repair & Maintenance Electrification works (Work orders / completion certificates)	Contract in Progress-Work order (02 Marks Each)	04
		Work order with completion certificate from the last 5 year (02 Marks each)	04

<b>5</b>	<b>Project of similar Nature</b>		<b>08</b>
	Experience of similar Nature work in tertiary Care Hospital (Renovation/Repair & Maintenance Electrical works) Ongoing / completed in last 5 years (work orders / agreement/award letter/completion certificates)	Contract in Progress-Work order (02 Marks each)	04
		Completed – Work order with Completion Certificate from the last 5 year (each will get 02 marks)	04
<b>6</b>	<b>LOCAL/ REGIONAL OFFICE</b>		<b>08</b>
	Firm's office	Availability of Office /Workshop in Peshawar.	08
<b>7</b>	<b>Non blacklisting affidavit</b>	100 rupees stamp paper	<b>07</b>
<b>8</b>	<b>HSSE Policy</b>	In order to comply with health, safety, security and environment policy, the bidder is required to submit his organizational understands of HSSE policy in this regard. The overall objective is to ensure the safety and security of all involved in the site activity	<b>08</b>

- The bidders achieving a minimum of 49 marks out of 70 marks in the Technical Evaluation will be declared technically qualified. Financial bids of only technically qualified bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned unopened to the respective. After opening of the financial bid of the qualify bidders the firm / contractor quoting the lowest rates at total amount will be selected and contract will be awarded.
- Bids having items not fulfilling/in compliance with the required specifications shall be treated as non-responsive bids.
- If the supply and installation is not done within the period mentioned in the supply order, penalty @ 2% will charge Upto 15 days and beyond 15 days the penalty will be charged @ of 5%. will be deducted from the performance guarantee.

#### **8. Award of Contract:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /LRH Peshawar.

#### **9. Payment:**

- No advance payment will be permissible.
- The payment will be made after successful supply, installation, test run of all requisite items and inspection by inspection committee / Deputy Director Electrical LRH.