



Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)
Peshawar
Contact No: 091-9211927

BID SOLICITATION DOCUMENTS
For
Repair of Furniture 2025-2026

Interested bidders are required to submit the Non-Refundable fees of PKR Five thousand (5000) only in the MCB Bank “LRH Receipts account No:0847608141003952” prior to submission of Bids. (Separate Fee should be submitted with each tender).

The Original Receipt must be attached in the bid. If the receipt not found in bids, then the said bidder will be considering Disqualified.

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Manager Material Management
LRH-MTI Peshawar

AD Legal
LRH-MTI Peshawar

Manager Maintenance & Engineering
LRH-MTI Peshawar

Manager In-Patients
LRH-MTI Peshawar

Deputy Director Works
LRH-MTI Peshawar

Associate Hospital Director
LRH-MTI Peshawar

Director Finance
LRH-MTI Peshawar

Nursing Director
LRH-MTI Peshawar

Medical Director
LRH-MTI Peshawar

Hospital Director
LRH-MTI Peshawar

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1. INTRODUCTION:

Lady Reading Hospital-Medical Teaching Institution (LRH-MTI) Peshawar invites item wise sealed bids from the Manufacturer/Authorized Dealers/Firms for procurement of **“Repair of Furniture 2025-2026”** for Hospital Open Competitive Bidding under rule 6(2) (b) **“Single Stage Single Envelope”** bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

2. INSTRUCTIONS TO BIDDERS:

- 1- This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
- 2- The bids will be opened on **17th June, 2025** at **11:30 AM** in presence of the bidders / representatives who choose to attend.
- 3- Pre-bid meeting with the interested bidders was held on **19th May, 2025** at **11:00 AM** hrs in MMD Office of the Institution.
- 4- Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
- 5- The bid should be complete in all respect and must be signed by the bidder.
- 6- All All prices quoted must be in Pak Rupees (PKR) and should include all taxes applicable by govt (at any stage of Tender Process/till the validity of rates). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
- 7- Bidders are essentially required to provide correct and latest postal / email / web addresses, phone / mobile / fax numbers for actively and timely communication.
- 8- For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
- 9- Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt;
 - f. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable
- 10- Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
- 11- Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
- 12- Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.

- 13- In case of Bid Tie, the decision will be taken by making toss / draw / Recall sealed quotation in front of the bidders.
- 14- Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.
- 15- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- 16- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- 17- All participants/vendors are expected to quote their prices with utmost integrity, ensuring that they provide the best value for money. It is essential that rates quoted in tenders or for any awarded items are fair, competitive, and justifiable.
- 18- Please note that if any abnormality or significant deviation is found in the quoted or awarded rates, the concerned vendor will be held responsible for justifying the pricing. Failure to provide a satisfactory explanation will result in recovery of the excess amount from the vendor.

3- GENERAL CONDITIONS: -

1. LRH-MTI Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. LRH-MTI Peshawar may increase or decrease the quantity of the items required, as per KPPRA rules.
4. At any time prior to the deadline for submission of bids, LRH-MTI Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
5. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
6. LRH-MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
7. Additional documents will not be acceptable after Bid Submission.
8. **Rates will be valid till 30th June 2026.**

INVITATION FOR BIDS
Lady Reading Hospital
Medical Teaching Institute
Peshawar
Phone: 091-9211927

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Lady Reading Hospital Peshawar** invites sealed bids from Manufacturer/Importers/Authorized Distributors under National Competitive Bidding for the procurement **“Repair of Furniture 2025-2026”** for Hospital, under rule 6(2)(b) **“Single stage Single envelope procedure”** of KPPRA Rules 2014, from Manufacturer/Authorized Dealers registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @**100,000/-** in the name of Hospital Director LRH-MTI Peshawar. Pre-bid meeting with the interested bidders was held on **19th May, 2025** at 11:00 AM at Material Management Department of the institution.

The tenders complete in all respects must reach the undersigned by 11:00 AM on **17th June, 2025**, which will be opened at 11:30 AM on the same day in conference room / AHD office of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID Security

- i. Bid security @ **100,000/-** (refundable) drawn in favor of “
Hospital Director LRH-MTI Peshawar”
- ii. Pay Order (PO) is Not acceptable.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

5. BID VALIDITY:

- i) The bids should be valid for 180 days.
- ii) In exceptional circumstances, LRH-MTI Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

6. BLACKLISTING OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklisting of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed:
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the LRH- MTI Peshawar.

Procedure for blacklisting and debarment

1. Competent authority of Lady Reading Hospital -MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The Show Cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

7. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION

1. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by KPPRA whose decision will be final and binding on both the parties.

8. STATEMENT OF REQUIREMENT WITH SPECIFICATION
(FURNITURE LIST FOR REPAIR)

S.No	Item Name	Details of repair	Unit	Quantity	Unit Rate
1	Wooden/Steel Office Chair	Foam Back	Sqft	1	
2	Wooden/Steel Office Chair	Foam Seat	Sqft	1	
3	Wooden/Steel Office Chair	Cloth Back	Sqft	1	
4	Wooden/Steel Office Chair	Cloth Seat	Sqft	1	
5	Wooden/Steel Office Chair	Rexene Back	Sqft	1	
6	Wooden/Steel Office Chair	Rexene Seat	Sqft	1	
7	Office Chair Wooden	Complete Repair of wooden work Joinery with Polish & finishing	No	1	
8	Office Chair Wooden	Complete wooden work Joinery, Foam & Rexene with Polish & finishing	No	1	
9	Office Chair Wooden	Complete wooden work Joinery, Foam & cloth with Polish & finishing	No	1	
10	Office Chair Steel	Complete Frame & Joinery with High quality Paint finishing	No	1	
11	Office Chair Steel	Complete Frame & Joinery, Foam & Rexene with High quality Paint finishing	No	1	
12	Office Chair Steel	Complete Frame & Joinery, Foam & Cloth with High quality Paint finishing	No	1	
13	Cane Hand Woven Office Chair Wooden	Cane Back hand woven	No	1	
14	Cane Hand Woven Office Chair Wooden	Cane Seat hand woven	No	1	
15	Cane Hand Woven Office Chair Wooden	Cane Seat & Back hand woven	No	1	
16	Cane Hand Woven Office Chair Steel	Cane Back hand woven	No	1	
17	Cane Hand Woven Office Chair Steel	Cane Seat hand woven	No	1	
18	Cane Hand Woven Office Chair Steel	Cane Seat & Back hand woven	No	1	
19	Cane Hand Woven Wooden Bench	Complete Rexene cushion	Sqft	1	
20	Steel Bench	Complete Rexene cushion	Sqft	1	
21	Steel Patients 3-Seater chair/Bench	Joinery welding with high quality paint finish	No	1	
22	Wheel Chair	Rexene Back	Sqft	1	

23	Wheel Chair	Rexene Seat	Sqft	1	
24	Wheel Chair	Rexene with foam Seat	Sqft	1	
25	Wheel Chair	Rexene with foam Back	Sqft	1	
26	Sofa Single Seater without Arm	Foam & Rexene	Sqft	1	
27	Sofa Single Seater without Arm	Frame work wooden	No	1	
28	Sofa 3-seater without Arm	Foam & Rexene	Sqft	1	
29	Sofa 3-seater without Arm	Frame work wooden	No	1	
30	Sofa Single Seater without Arm	Frame work steel	No	1	
31	Wooden Sofa/Executive Visitors Chair	Green Rexene high quality cushion with foam etc	Sqft	1	
32	Wooden Sofa/Executive Visitors Chair	Complete chair Joinery with Polish & finishing	No	1	
33	Wooden Sofa/Executive Visitors Chair	Back & Seat Green Rexene high quality cushion with foam etc	Sqft	1	
34	Computer/Revolving Chair	Hydraulic Machine/Pump	No	1	
35	Computer/Revolving Chair	Rexene Back	Sqft	1	
36	Computer/Revolving Chair	Rexene Seat	Sqft	1	
37	Computer/Revolving Chair	Cloth/Net Back	Sqft	1	
38	Computer/Revolving Chair	Wheel replacement	No	1	
39	Computer/Revolving Chair	Complete base replacement	No	1	
40	Examination Coach	Rexene Cushion	Sqft	1	
41	Examination Coach	Rexene & Foam cushion	Sqft	1	
42	Wooden Table	Lamination Sheet Repair	Sqft	1	
43	Wooden Table	Wooden 1'' x 3'' Base repair	Sqft	1	
44	Wooden Table	Shesham Ply with Polish	Sqft	1	
45	Wooden Cupboard/Almari	Repair with Polish & Finishing Shine	Sqft	1	
46	Wooden Cupboards/Almari	Lock	No	1	
47	Steel Cupboards	Steel Handle	No	1	
48	Steel Drawers	Steel Handles	No	1	
49	Drawer Runner/Channel	Used in Drawer slide/runner	No	1	
50	File Racks	Wooden/Plywood sheet repair work	Sqft	1	
51	File Racks	Wooden repair work	Sqft	1	
52	File Racks	Steel	Sqft	1	

53	Patient Stool	Repair of Steel with stainless steel top	No	1	
54	Supply of best quality Rexene in specified color		Sqft	1	
55	All types of Rexene furniture.	Repair of cuts/deteriorated Rexene of chairs, sofa's, examination couch, wheelchairs with Rexene Patches as directed by committee	Sqft	1	
56	Roller blind Window curtains	Replacement of damaged curtain cloth with associated works.	Sft	1	

9- SPECIAL CONDITION OF THE CONTRACT

1. Firms must quote all items.
2. Incomplete/partially quoted tender will be rejected
3. Firm must have valid NTN and KNTN registration
4. Firm must be active tax payer
5. The prices quoted should be inclusive of all taxes.
6. Bids having items not fulfilling/in compliance with the required specifications shall be treated as non-responsive bids.
7. All samples of Furniture mentioned for repair are available for inspection, vendors should confirm before quoting above mentioned furniture items.
8. Payment shall be made as per actual quantity/area measured.
9. The Poshish/Rexene work shall be in near accordance with existing Rexene color or as directed by committee.
10. Best quality Rexene/foam and other materials shall be used. Sample of Rexene/foam and other materials shall be submitted for record and comparison purpose.
11. The furniture shall be repaired in Hospital Premises unless otherwise approved by committee.

10- REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 05 days after the announcement of the bid evaluation report.
3. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.

4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
5. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

11. AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the LRH-MTI Peshawar.

12. PAYMENT:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply, installation/inspection and test run of all requisite items.

13. Sub-Letting Contract:

The supplier shall not sub-let or assign this Contract or any part thereof without the written permission of the procuring entity. In the event of the Services provider subletting or assigning this Contract or any part thereof without such permission, the procuring entity shall be entitled cancel the Contract and to purchase the goods elsewhere on the supplier account and risk and the supplier shall be liable for any loss or damage which the procuring entity may sustain in consequence of arising out of such purchase.

LADY READING HOSPITAL PESHAWAR
Medical Teaching Institution (MTI)
“TENDER NOTICE”
(Single Stage Single Envelope)

Sealed Bids are invited from Manufacturer/Importers/Authorized Distributors for the supply of following items for LRH-MTI Peshawar. Tender should reach to the office of the undersigned on or before **17th June, 2025** at **11.00 AM** which will be opened on the same day at **11:30 AM** in presence of bidders or their representatives. The Bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Hospital Director, Lady Reading Hospital Medical Teaching Institution Peshawar.

S.NO	Name of Work	Required Bid Security	Tender	Pre Bid Date	Tender Opening Date
01	Repair of Furniture	100,000/-	1 st	19-05-2025	17-06-2025

TERMS AND CONDITION:

1. Only typed tender on original prescribed letter pad, sealed & signed should be submitted, the quoted Price must be printed and hand written quoted price is not be acceptable. The tenders must be according to hospital specification; **double rates** for one item will not be accepted.
2. Pre-bid Meeting was held on dated: **19th May, 2025** at **11:00 AM** in the office of Material Management Department of LRH-MTI Peshawar.
3. The tender must be according to Bid Solicitation Documents (BSDs).
4. The Income Tax, stamp duty and Professional Tax or any other Government tax will be charged as per rules.
5. A detailed Bid Solicitation Documents (BSDs) available on our web-site www.lrh.edu.pk
6. The bid security in the shape of Pay order (PO) will not be accepted.
7. The competent authority has the right to reject all bids under Rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014 after giving valid reason.
8. LRH's FTN Number is 9050181.

Associate Hospital Director
Lady Reading Hospital-MTI
Peshawar

Hospital Director
Lady Reading Hospital-MTI
Peshawar

Address of Pre-Bid Meeting & Bid Submission/Opening:
Lady Reading Hospital/MTI Peshawar, Khyber Pakhtunkhwa,
Telephone(s): 0092-91-9211430-35